

# **Educational Consultant – Preschool Full-Time SY 2026 – 2027**



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**Position Type:**

*Educational Consultant / Leadership & Learning*

**Date Posted:**

03/27/2026

**Location:**

MOESC Leadership & Learning – Various Locations

**Date Available: 3/27/2026**

**Title:** Educational Consultant - Preschool  
**Reports To:** Director of Leadership & Learning  
**Employment Status:** Full – Time  
**Days:** Flexible  
**FLSA:** Administrative, Exempt

## **GENERAL DESCRIPTION**

The Educational Consultant provides leadership and technical assistance related to all aspects of standards-based curriculum, instruction and assessment development and implementation to district and school personnel in Mid-Ohio Educational Service Center (Mid-Ohio ESC) client districts. Educational Consultants assist districts with curriculum development/implementation in accordance with Ohio's Academic Content Standards, model curricula and assessment protocols. Education Consultants also assist districts/schools with the Ohio Improvement Process, including ongoing data analysis as a basis for identifying and monitoring implementation of district and school improvement goals, strategies and action plans.

## **REQUIRED QUALIFICATIONS**

- B.A. or B.S. Degree in Education
- Appropriate Ohio Educator license
- Successfully pass BCI/FBI background checks
- Three (3) to five (5) years of successful classroom teaching in Math and Literacy
- Possess a gifted endorsement or the willingness to obtain a gifted endorsement
- Possess an Ohio TESOL endorsement or the willingness to obtain
- Possess strong written and oral communication skills
- Expertise in how to improve student learning through the implementation of evidence-based instructional strategies
- Knowledge of how to analyze and use student and adult implementation data to drive instruction



- Valid driver's license
- Knowledge of how to analyze and use student and adult implementation data to drive instruction
- Valid driver's license
- Must hold a current, valid Ohio educator license that includes Prekindergarten (i.e. PreK-3, PK-5, or a PK-12 Intervention Specialist License)
- A Master's Degree in Education or Administration (preferred)
- Experience providing professional development and coaching (preferred)
- Completion of structured literacy program accredited by the International Dyslexia Association at the Accreditation or Accreditation+ level or willingness to obtain

### **ESSENTIAL FUNCTIONS/SKILLS**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Maintain preschool enrollment and attendance information to support accurate monthly reporting to partner districts
- Ensure requirements of Step Up To Quality licensing system are in place
- Provide to the district leadership written monthly updates of preschool activities
- Initiate Child Find activities through inter-agency collaboration and marketing activities
- Coordinate developmental screenings and play-based assessments
- Coordinate placement conferences, parent conferences, staffing, referrals, development of IEPs, and periodic reviews to assure appropriate education
- Establish annual program goals and implement professional learning and processes to support attainment
- Review and annually update the preschool staff handbook
- Select curriculum and provide instructional leadership for implementation
- Provide and/or assist staff in accessing professional development related to early childhood and preschool special education services
- Assist in ongoing development and assessment of district curricula, mapping, curriculum guides, formative and summative assessments and materials selection processes in accordance with Ohio Department of Education (ODE) requirements and guidelines
- Lead building, district and ESC curriculum, instruction and assessment initiatives
- Utilize data sources to promote district/building goal setting and improvement strategies
- Coordinate and evaluate curriculum, instruction and assessment implementation with the district as it relates to individual student success plans
- Develop/implement professional development for district administrators and teachers to support academic content standards/common core implementation and improved student achievement
- Actively participate in the ongoing development and assessment of ESC consortium provided products, programs and services designed to improve student achievement

- Facilitate and/or participate in the district's Ohio Improvement process to assist with district and school improvement data analysis, goal setting, action planning and implementation monitoring.
- Attend ESC required staff and team meetings in support of the Mid-Ohio ESC mission
- Provide continual administrative support, including the fulfillment of other duties as required
- Support Mid-Ohio ESC student events.
- Perform additional job-related duties as directed

### **WORKING CONDITIONS**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Adjust work hours necessary to complete duties
- Occasional exposure to blood and bodily fluids
- Reliable transportation, occasional operation of a vehicle under inclement weather conditions
- Occasional interaction among unruly students/adults, including the need to intervene physically in crisis prevention
- Regular interaction with students and staff
- Physical abilities include stooping, standing, squatting, bending, reaching, pushing, and pulling, standing, walking, sitting for extended periods, operating a computer, talking/hearing, near and far visual acuity/depth perception/color vision/field of vision required and occasionally to reach with hands and arms
- Work requires handling average weight materials or equipment (up to 25 pounds), but not for sustained periods
- Operate standard office equipment including computers, copy machines, communication software, Microsoft Word and Excel and Google Docs / Sheets
- This job is performed in a generally clean and healthy environment. Travel among schools and districts is required

### **EVALUATION**

Performance of this job will be evaluated according to Mid-Ohio ESC board policy. The information contained in this job description is for compliance with the American with Disabilities Act (A.D.A.) and is not an exhaustive list of all responsibilities, duties, and skills required for the position. Additional duties are performed by the individuals currently holding this position and additional duties may be assigned by the supervisor, appointing authority or designee.

***The Mid-Ohio Educational Service Center is an equal opportunity employer.***

