

Organizational Meeting

MOESC Board Meeting

890 West Fourth Street, Mansfield OH, 44906

Wednesday, January 15, 2020

12:00pm

Present: Kevin Kimmel, Superintendent; Mrs. Mary Dixon, Board Member; Mr. Brad Geissman, Board Member; Mrs. Glenna Plotts, Board Member; Mrs. Margie Prater, Board Member; Lorraine Earnest, Treasurer; Mr. Kyle Swigart, Board Member; Mr. Doug Theaker, Board Vice President; Mr. Dick Prater, Board President

1 Call to Order

President Pro Tempore Mary Dixon will call the 2020 Organizational Meeting to order.

1.1 Roll Call

Treasurer Earnest will call the roll.

Voter	Yes	No	Abstaining
Mr. Brad Geissman, Board Member	X		
Mrs. Glenna Plotts, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Dick Prater, Board President	X		
Mr. Kyle Swigart, Board Member	X		
Mr. Doug Theaker, Board Vice President	X		
Mrs. Mary Dixon, Board Member	X		

1.2 Pledge of Allegiance

President Pro Tempore will lead the Pledge of Allegiance.

2 Oath of Office for Newly Elected Members

Treasurer Earnest will administer the Oath of Office to Brad Geissman, Margaret Prater, and Doug Theaker.

3 Selection of President for 2020

Nominations of President

_____ placed the name of _____ in nomination for President.

_____ placed the name of _____ in nomination for President.

President Pro Tempore will declare the nominations closed.

Motion by _____, seconded by _____ for _____ for President.

Minutes:

Margie Prater placed the name of Dick Prater in nomination for President.

Mary Dixon declined the nomination for President made by Doug Theaker.

Brad Geissman placed the name of Glenna Plotts in nomination for President

President Pro Tempore declared the nominations closed

Vote: For Dick Prater - Margie Prater, Dick Prater, Kyle Swigart, Doug Theaker

For Glenna Plotts - Brad Geissman, Glenna Plotts, Mary Dixon

Dick Prater won the nomination for President by a vote of 4-3.

4 Selection of Vice - President for 2020

Nominations for Vice-President

_____ placed the name of _____ in nomination for Vice-President.

_____ placed the name of _____ in nomination for Vice-President.

President Pro Tempore will declare the nominations closed.

Motion by _____, seconded by _____ for _____ for Vice- President.

Minutes:

Glenna Plotts placed the name of Doug Theaker in nomination for Vice-President

President Pro Tempore declared the nomination closed

Voter	Yes	No	Abstaining
Mr. Brad Geissman, Board Member	X		
Mrs. Glenna Plotts, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Dick Prater, Board President	X		
Mr. Kyle Swigart, Board Member	X		
Mr. Doug Theaker, Board Vice President	X		
Mrs. Mary Dixon, Board Member	X		

5 Oath of Office for President and Vice-President

Treasurer Earnest will administer the Oath of Office to the new President and Vice-President.

A. President for 2020 presides from this point forward.

Minutes:

Oath of Office was administered to President Dick Prater and Vice-President Doug Theaker

6 Regular Meeting Dates and Times

Motion by _____, seconded by _____ to establish the Regular Meetings on the _____ of the month at _____ am/pm time at (location) _____ and Special Meetings as needed.

Minutes:

Regular meetings will be held on the 3rd Wednesday of the month at 12:00 p.m.(noon) at the Mid-Ohio ESC Board Office

Motioned: Mrs. Margie Prater

Seconded: Mrs. Mary Dixon

Voter	Yes	No	Abstaining
Mr. Brad Geissman, Board Member	X		
Mrs. Glenna Plotts, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Dick Prater, Board President	X		
Mr. Kyle Swigart, Board Member	X		
Mr. Doug Theaker, Board Vice President	X		
Mrs. Mary Dixon, Board Member	X		

7 Appointments

Motion by _____, seconded by _____ to approve the following appointments:

1. The OSBA Legislative Liaison _____
2. The OSBA Student Achievement Liaison _____
3. Records Commission (position normally held by Board President, Superintendent and Treasurer) _____

Minutes:

1. OSBA Legislative Liaison: Dick Prater

2. OSBA Student Achievement Liaison: Margie Prater

3. Records Commission: Dick Prater

Motioned: Mrs. Glenna Plotts

Seconded: Mrs. Mary Dixon

Voter	Yes	No	Abstaining
Mr. Brad Geissman, Board Member	X		
Mrs. Glenna Plotts, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Dick Prater, Board President	X		
Mr. Kyle Swigart, Board Member	X		
Mr. Doug Theaker, Board Vice President	X		
Mrs. Mary Dixon, Board Member	X		

8 Superintendent Recommendations:

Routine Business

Minutes:

Items 8.1 - 8.6

Motioned: Mr. Doug Theaker

Seconded: Mrs. Margie Prater

Voter	Yes	No	Abstaining
Mr. Brad Geissman, Board Member	X		
Mrs. Glenna Plotts, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Dick Prater, Board President	X		
Mr. Kyle Swigart, Board Member	X		
Mr. Doug Theaker, Board Vice President	X		
Mrs. Mary Dixon, Board Member	X		

8.1 Establish Commission Service Fund

The Service Fund is used for the payment of expenses for Board members to conduct Board Business. The Board Service is recommended to be established at a level permitted by O.R.C. 3315.15 (\$20,000).

8.2 GASB 34 Reporting Format

That the Board authorize the Treasurer to prepare cash basis GASB 34 look-alike statements for the fiscal year ending June 30, 2020.

8.3 Annual Memberships

That the Board approve the following annual memberships:

- A. OSBA (Ohio School Board Association)
- B. AESA (Association of Educational Service Agencies)
- C. OESCA (Ohio Educational Service Center Association)
- D. OACSA (Ohio Association of Charter School Authorizers)
- E. OSBA LAF (Ohio School Board Legal Assistance Fund)
- F. OEPI (Ohio Education Policy Institute)

8.4 Legal Counsel

That the Board approve the following law firms to be retained as legal counsel for the Mid-Ohio Educational Service Center for calendar year 2020.

- A. Bricker and Eckler, LLP
- B. Dickinson Wright, PLLC
- C. McGown & Markling Co. LPA
- D. Pepple & Waggoner, LTD
- E. Renwick, Welsh & Burton, LLC

8.5 Board of Governors Annual Compensation

Board will establish the annual pay for meetings and mileage equal to maximum allowable compensation permitted by law.

8.6 Standing Authorizations

The list below contains routine items to meet state requirements and/or to facilitate carrying on Mid-Ohio Educations Service Center business.

A. Invest Interim and Inactive Funds

Recommend that the Board of Governors authorize the Treasurer to invest all interim (not to exceed \$10 million) and inactive funds (not to exceed \$5 million) at the most productive interest rate, per board policy, when funds are available.

B. Payment of Bills

Authorize the Treasurer to pay all bills within the limits of the appropriation and funds are available as bills are received and when the merchandise has been received in good condition.

C. Transfer of Funds

Recommend that the Board of Governors authorize the Treasurer to make transfers between and within funds when necessary and properly appropriated, to be approved at the next subsequent Board of Governors Meeting.

D. Advertise for Bids

Authorize the Treasurer to advertise for bids as specified by law.

E. Compliance Officer(s)

Recommend that the Executive Director and Director of Student Services be appointed as Compliance Officer(s).

F. Professional Meetings

Recommend the Superintendent approve employee attendance at in-state professional meetings in an amount not to exceed the limits in the Annual Appropriations.

G. Public Records Training

Recommend the Superintendent or Treasurer or a designee to attend the Public Records training on behalf of Board members.

H. Federal Funds/Grants

Authorize the Superintendent be approved to apply for any funds or grants as appropriate and administer all federal programs in compliance with local, state and federal regulations.

I. Contracts

Authorize the Superintendent to enter into contracts with providers in amounts not to exceed \$2,000 per contract.

J. Purchasing Agent

Recommend that the Board of Governors authorize the Superintendent to serve as a purchasing agent for the Mid-Ohio ESC to make purchases within the limits of the appropriation measures.

K. Mileage Reimbursement Rate for 2020

Establish mileage reimbursement rate for all Mid-Ohio ESC employees as prescribed by the Internal Revenue Service (57.5 cents)

L. Official Newspaper of Mid-Ohio Educational Service Center

The Board approve the Mansfield News Journal as the official newspaper of general circulation for Mid-Ohio ESC.

8.7 Adjournment

Time: _____

Minutes:

Board President Dick Prater declared the meeting adjourned at 12:16 p.m.

Motioned: Mr. Doug Theaker

Voter	Yes	No	Abstaining
Mr. Brad Geissman, Board Member	X		
Mrs. Glenna Plotts, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Dick Prater, Board President	X		
Mr. Kyle Swigart, Board Member	X		
Mr. Doug Theaker, Board Vice President	X		
Mrs. Mary Dixon, Board Member	X		

President Signature

Date

Treasurer Signature

Date