

Organizational Meeting

Tuesday, January 8, 2013

6:00 p.m.

1. Call to Order
President Pro Tempore Douglas Theaker will call the organizational meeting to order.
2. Roll Call
Treasurer Earnest will call the roll.
___ Dixon; ___ Hope; ___ Koons; ___ Leader; ___ McFarland; ___ D. Theaker;
___ M. Theaker
3. Pledge of Allegiance
4. Selection of President
Nominations for President
_____ placed the name of _____ in nomination for president.
_____ placed the name of _____ in nomination for president.
Motion by _____, seconded by _____ to close the nominations.
Vote: ___ Dixon; ___ Hope; ___ Koons; ___ Leader; ___ McFarland;
___ D. Theaker; ___ M. Theaker
5. Selection of Vice-President
Nominations for Vice-President
_____ placed the name of _____ in nomination for vice-president.
_____ placed the name of _____ in nomination for vice-president.
Motion by _____, seconded by _____ to close the nominations.
Vote: ___ Dixon; ___ Hope; ___ Koons; ___ Leader; ___ McFarland;
___ D. Theaker; ___ M. Theaker
6. Oath of Office for President and Vice-President
A. President for 2013 presides from this point forward
7. Regular Meeting Dates and Times
Motion by _____, seconded by _____ to establish the regular meetings on the _____ of the month at _____ p.m. at (location)
_____ and special meetings as needed.
Vote: ___ Dixon; ___ Hope; ___ Koons; ___ Leader; ___ McFarland;
___ D. Theaker; ___ M. Theaker

8. Appointments

Motion by _____, seconded by _____ to approve following appointments:

1. The OSBA Legislative Liaison - _____
2. The OSBA Student Achievement Liaison - _____
3. Records Disposal Commission (position normally held by Board President, Superintendent and Treasurer) _____

Vote: ___ Dixon; ___ Hope; ___ Koons; ___ Leader; ___ McFarland;
___ D. Theaker; ___ M. Theaker

SUPERINTENDENT RECOMMENDATIONS:

ROUTINE BUSINESS

Motion by _____, seconded by _____ to approve the following items:

9. Establish Commission Service Fund

The Service Fund is used for the payment of expenses for Board Members to conduct Board Business. The Board Service Fund is recommended to be established at a level permitted by O.R.C. 3315.15 (\$20,000).

10. GASB 34 Reporting Format

That the Board authorize the Treasurer to prepare cash basis GASB 34 look-alike statements for the fiscal year ending June 30, 2013.

11. Annual Memberships

That the Board approve the annual memberships in OSBA (Ohio School Boards Association), AESA (Association of Educational Service Agencies), and OESCA (Ohio Educational Service Center Association).

12. Legal Counsel

That the Board approve the following law firms to be retained as legal counsel for the Mid-Ohio Educational Service Center for calendar year 2013:

- A. Bricker and Eckler, LLP
- B. Chester L. Sumpter & Associates, LLC
- C. McGown & Markling Co., L.P.A.
- D. Renwick, Welsh & Burton
- E. Squire, Sanders and Dempsey, LLP

13. Standing Authorizations

The list below contains routine items to meet state requirements and/or to facilitate carrying on Mid-Ohio Educational Service Center business.

A. Invest Interim and Inactive Funds

Recommend that the Board of Governors authorize the Treasurer to invest all interim (not to exceed \$10 million) and inactive funds (not to exceed \$5 million) at the most productive interest rate, per board policy, when funds are available.

B. Payment of Bills

Authorize the Treasurer to pay all bills within the limits of the appropriation and funds are available as bills are received and when the merchandise has been received in good condition.

C. Transfer of Funds

Recommend that the Board of Governors authorize the Treasurer to make transfers between and within funds when necessary and properly appropriated, to be approved at the next subsequent Board of Governors Meeting.

D. Advertise for Bids

Authorize the Treasurer to advertise for bids as specified by law.

E. Compliance Officer

Recommend that Human Resource Director be appointed Compliance Officer for Title IX.

F. Professional Meetings

Recommend that the Superintendent/designee approve employee attendance at in-state professional meetings in an amount not to exceed the limits in the Annual Appropriations.

G. Federal Funds/Grants

Authorize the Superintendent be approved to apply for any funds or grants as appropriate and administer all federal programs in compliance with local, state, and federal regulations.

H. Contracts

Authorize the Superintendent to enter into contracts with providers in amounts not to exceed \$2,000 per contract.

I. Purchasing Agent

Recommend that the Board of Governors authorize the Superintendent/designee to serve as purchasing agent for the Mid-Ohio ESC to make purchases within the limits of the appropriation measures.

J. Mileage Reimbursement Rate

Establish mileage reimbursement rate for all Mid-Ohio ESC employees as prescribed by the Internal Revenue Service.

- K. Official Newspaper of Mid-Ohio Educational Service Center
The Board approve the Mansfield News Journal as the official newspaper of general circulation for Mid-Ohio ESC.
- L. Authorizing Superintendent to Hire Staff Between Board Meetings

RESOLUTION

1. To authorize the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer.
2. Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board policy.
3. The authorization provided by this resolution shall (remain in effect until withdrawn by formal action of this Board) commence on January 8, 2013 and remain in effect until the Organizational Meeting of 2014.

- M. Authorizing Superintendent to Accept Resignations

RESOLUTION

1. To authorize the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.
2. The authorization provided by this resolution shall (remain in effect until withdrawn by formal action of the Board) commence on January 8, 2013 and remain in effect until the Organizational Meeting of 2014.

Vote: ___ Dixon; ___ Hope; ___ Koons; ___ Leader; ___ McFarland;
___ D. Theaker; ___ M. Theaker

14. Adjournment

Motion by _____, seconded by _____ to adjourn the organizational meeting.

Vote: ___ Dixon; ___ Hope; ___ Koons; ___ Leader; ___ McFarland;
___ D. Theaker; ___ M. Theaker

Time: _____

Regular Meeting
Tuesday, January 8, 2012
6:15 p.m.

1. Call to Order
President will call the January meeting to order.
2. Roll Call
Treasurer Earnest will call the roll.
3. Recognition of Guests
4. Approval of Minutes
The President will call for corrections and a motion to approve.
Motion by _____, seconded by _____ to approve the December 11, 2012 regular meeting minutes.
Vote: ___ Dixon; ___ Hope; ___ Koons; ___ Leader; ___ McFarland;
 ___ D. Theaker; ___ M. Theaker
5. Approval of Adjustments/Adoption of the Agenda
Motion by _____, seconded by _____ to adopt the agenda.
Vote: ___ Dixon; ___ Hope; ___ Koons; ___ Leader; ___ McFarland;
 ___ D. Theaker; ___ M. Theaker
6. Financial Report
That the Board approve the:
A. November 2012 Financial Report

Motion by _____, seconded by _____ to approve the financial report.
Vote: ___ Dixon; ___ Hope; ___ Koons; ___ Leader; ___ McFarland;
 ___ D. Theaker; ___ M. Theaker
7. Special Reports
 - A. JVS/Career Centers
 - B. Superintendent
 - 1) January Board Recognition Month
 - 2) Jill Weidner – Pension Reform Implications
 - 3) Alternative Programs – Amy Bings and Rob McQuate

8. Executive Session
Motion by _____, seconded by _____ that the Board go into Executive Session to consider the employment of a public employee.

Vote: ___ Dixon; ___ Hope; ___ Koons; ___ Leader; ___ McFarland;
___ D. Theaker; ___ M. Theaker

Time: _____

9. Return from Executive Session

Time: _____

All board members present (please circle) Yes No

SUPERINTENDENT RECOMMENDATIONS:

10. Operational Action

- A. Agreement for Service – Fredericktown Local School District (Attachment)
That the Board approve the agreement with Fredericktown Local School District for Mid-Ohio ESC to provide Technology Infrastructure Assistance Services, not to exceed twenty-one (21) hours, for the 2012-2013 school year.
- B. Agreement for Service – Fredericktown Local School District (Attachment)
That the Board approve the agreement with Fredericktown Local School District for Mid-Ohio ESC to provide Instructional Technology Services for twelve (12) days for the 2012-2013 school year.
- C. Agreement for Service – Ashland City School District (Attachment)
That the Board approve the agreement with Ashland City School District for Resident Educator and Mentor Support for six (6) hours of professional learning effective January 2013 through May 2013.
- D. Foundations for Living (Attachment)
That the Board approve the agreement with Foundations for Living for writing and implementing West Virginia’s Individual Educational Plan for students enrolled in the facility during the 2012-2013 school year.
- E. Class Size Waiver Approval
That the Board approve the addition of a ninth special education preschool student to the morning classroom that serves Cardington-Lincoln students for the 2012-2013 school year. This waiver is being requested of the Ohio Department of Education (ODE) due to meeting the specific needs of this student.

Motion by _____, seconded by _____ to approve the Operational Action Items.

Vote: ___ Dixon; ___ Hope; ___ Koons; ___ Leader; ___ McFarland;
___ D. Theaker; ___ M. Theaker

11. Personnel Action

A. State Minimum Wage Increase

That the Board approve the state minimum wage increase to \$7.85 per hour effective January 1, 2013. The following pay classifications will be effected:

- 1) WIA Student Workers
- 2) Substitute Educational Aides

B. Resignations

That the Board approve the following resignation:

- 1) Matthew Lutz – Executive Director of Education – effective 12-30-12

C. Alternative Administrative Specialist License

That the Board approve the application for an Alternative Administrative Specialist License for the following:

- 1) Luke Burton

D. Supplemental Contracts – 2012-2013

That the Board approve the following Supplemental Contracts:

- 1) Dennis Baum – to receive up to eight (8) hours of training at the rate of \$21.00 per hour, for the writing of West Virginia’s Individual Educational Plan
- 2) Dennis Baum – to write West Virginia’s Individual Educational Plan. Each plan must be completed in eight (8) hours or less at the rate of \$21.00 per hour
- 3) Karin Manning – to receive up to eight (8) hours of training at the rate of \$21.00 per hour, for the writing of West Virginia’s Individual Educational Plan
- 4) Karin Manning – to write West Virginia’s Individual Educational Plan. Each plan must be completed in eight (8) hours or less at the rate of \$21.00 per hour

Motion by _____, seconded by _____ to approve the Personnel Action Items.

Vote: ___ Dixon; ___ Hope; ___ Koons; ___ Leader; ___ McFarland;
___ D. Theaker; ___ M. Theaker

12. Adjournment

Motion by _____, seconded by _____ to adjourn.

Time: _____