

The Mid-Ohio Educational Service Center Board of Governors met in regular session on Tuesday, May 12, 2015 at 6:00 p.m. at the Mid-Ohio ECS Richland County office.

1. Call to Order

President Leader called the May meeting to order.

2. Roll Call

Treasurer Earnest called the roll.

Present: Dixon, Hope, Koons, Leader, McFarland, D. Theaker

Absent: M. Theaker

3. Pledge of Allegiance

4. Recognition of Guests

A. Lisa Cook, Director of Human Resources

B. Cheryl Cronbaugh, Director of Education

C. Mark Gardner, Director of Operations

D. Adrienne Randall, Director of Student Services

5. Approval of Minutes

The President called for corrections and a motion to approve:

Motion by Mrs. Dixon, seconded by Mr. Koons to approve the April 14, 2015 regular meeting minutes.

Vote: Six yeas

Absent: M. Theaker

6. Approval of Adjustments/Adoption of the Agenda

Motion by Mr. Hope, seconded by Mr. Theaker to adopt the agenda.

Vote: Six yeas

Absent: M. Theaker

7. Reports

A. Superintendent

1) Human Resources Update, Lisa Cook

2) Board Liaisons

3) State Budget

8. Financial Report

A. March/April 2015 Financial Report

B. Transfers:

\$ 170,000.00	to Facilities Maintenance(001-9708)	\$ 150,000.00	From General Fund (001)
	to Technology Maintenance(001-9710)	\$ 20,000.00	From General Fund (001)

(to support the ongoing maintenance, improvement and upkeep of building/grounds and technology infrastructure for the 2014-15 fiscal year)

Motion by Mr. Hope, seconded by Ms. McFarland to approve the financial report.  
Vote: Six yeas  
Absent: M. Theaker

9. Executive Session

Motion by Mr. Theaker, seconded by Mr. Koons that the Board go into Executive Session at 7:31 p.m. for the purpose of considering the employment of a public employee.

Vote: Six yeas

Absent: M. Theaker

10. Return from Executive Session

The Board reconvened into Regular Session at 7:59 p.m. with six members present.

**SUPERINTENDENT RECOMMENDATIONS:**

11. Operational Action

A. Service Agreement – St. Mary’s School

That the Board approve the service agreement between St. Mary’s School and Mid-Ohio ESC to provide Summer Enrichment support during summer of 2015.

B. Service Agreement – Bucyrus City Schools

That the Board approve the service agreement between Bucyrus City Schools and Mid-Ohio ESC for professional learning delivered on April 24, 2015.

C. Purchased Service Contracts

That the Board approve the following purchased service contracts:

- 1) Katherine B. Howard - \$4000 plus mileage – to provide facilitation services to School Attuned Generalist Course from June 15<sup>th</sup> through June 19<sup>th</sup>, 2015.
- 2) ESSDACK/Kevin Honeycutt - \$6500 plus estimated expenses of \$1000 – speaker for all day conference on June 12, 2015.
- 3) University of Phoenix - \$2500 – to provide teaching of the Higher Level Thinking Skills online course, June 23, 2015 through June 23, 2016.

Operational Action (Con't)

- D. Memorandum of Understanding with Q.E.D. Foundation/All Kinds of Minds  
To establish a partnership for the purpose of promoting and advocating to help schools and teachers better understand how students learn and vary in their learning by raising awareness of the value of and need for science of learning in our schools; providing educators with research-based training and tools they can use in their classrooms; and supporting educators in the implementation of the All Kinds of Minds approach.
- E. Job Descriptions  
That the Board approve the following new job descriptions:  
1) Administrative Assistant for Futures & Preschool  
2) Facility Worker  
3) Event Worker
- F. Job Descriptions  
That the Board approve the following revised job descriptions:  
1) Technology Manager  
2) Director of Operations  
3) Facility Manager  
4) Director of Education  
5) Educational Consultant/Gifted Consultant  
6) Futures Coordinator  
7) Preschool Coordinator
- G. Salary Schedules for 2015-2016  
That the Board authorize the Superintendent to prepare salary schedules for 2015-2016 reflecting a 2.0% increase on all salary schedules. Said salary schedules are to be made a part of the Board file.
- H. Insurance Rates  
That the Board approve a 2.6% increase on insurance premiums for the 2015-2016 fiscal year as recommended by the Stark County Council of Governments (COG).
- I. Workers' Compensation Group Rating Program  
That the Board approve enrollment in the OSBA 2016 Workers' Compensation Group Rating Program at a cost of \$1,935.00

Operational Action (Con't)

J. Out of State Travel

That the Board approve the following out of state travel:

- 1) ASCD Conference in Nashville, Tennessee from June 25-28, 2015.  
Attending: Cheryl Cronbaugh, Amber Clay-Mowry, Leanna Giesige, Lynn Meister, Carole Neighbor, Jennifer Pennell, Adrienne Randall, Kathleen Stone, Carrie Wood, Toni Zehe - The conference is paid for with Race to the Top funds.
- 2) ISTE Conference in Philadelphia, PA from June 28 – 30, 2015.  
Attending: Cheryl Cronbaugh and Candace Bores - The conference is paid for with Race to the Top funds.

K. District Contract True-Ups

That the Board approve the following District Contract True-Ups with Mid-Ohio ESC for the 2014-2015 school year:

Crestview Local Schools  
GOAL Digital Academy  
Lucas Local Schools  
Madison Local Schools

L. Review of Board Policies

It is recommended that the Governing Board review the following policies:

<u>Policy #</u>	<u>Title</u>	<u>New/Revised/Delete</u>
1530	Evaluation of Principals and Other Administrators	Revised
2413	Career Advising	New
5114	Nonimmigrant Students and Foreign-Exchange Students	Revised
5340	Student Accidents	New
5350	Student Suicide	Revised
6108	Authorization to Make Electronic Fund Transfers	New
8390	Animals on Educational Service Center Property	Revised
8400	School Safety	Revised

M. Revised Substitute Teacher List

That the Board approve the revised Substitute Teacher list for the 2014-2015 school year.

N. Substitute Teacher Base Pay Rate for 2015-16

That the Board approve the substitute teacher base pay increase to \$75 per day.

Operational Action (Con't)

O. Substitute Teacher Base Pay Rate for Abraxas, F.I.R.S.T. School and Futures for 2015-16

That the Board approve the substitute teacher base pay increase to \$80 per day for those subbing at Abraxas, F.I.R.S.T. Program and Futures.

P. Advertise for Bidding

That the Board approve to advertise for bids for the following project:

Mill and replace asphalt for the driveline in front of Mid-Ohio building.

12. Personnel Action

A. Employment Contracts – 2015-2016

That the following personnel contracts be approved effective with the 2015-2016 contract year (\*contingent upon client service agreement, administrative/fiscal agent agreements and/or on receipt of grant funds, proper certification/licensure and completed background checks):

<u>Name</u>	<u>Position</u>	<u>Contract</u>	<u>Length</u>
<b><u>Administrative</u></b>			
Cheryl Cronbaugh	Director of Education	3 years	224 days
Connie Ervin	Educational Consultant	1 year	214 days
Mark Gardner	Director of Operations	2 years	230 days
Gary Graham	Coordinator of Federal and State Programs	1 year	70 days
Natalie Graves	School Psychologist	3 years	214 days
Robin Harpster	School Psychologist	2 years	204 days
Paul Hiszem	School Psychologist	1 year	70 days
Trudi Marrapodi	School Psychologist	2 years	204 days
Tracy McDaniel	School Psychologist	2 years	214 days
Carol Neighbor	Special Education Consultant Educational Consultant/Gifted Consultant	1 year	199 days
Angela Pachana	School Psychologist	2 years	204 days
Jennifer Pennell	Gifted Coordinator	1 year	194 days
Schyvonne Ross	Principal of Abraxas	2 years	230 days
Kelly Roudabush	School Psychologist	2 years	204 days
Vanessa Wagner	FIRST Program Principal	2 years	230 days

Personnel Action (Con't)

Employee Contracts (Con't)

**Limited Teacher**

Jennifer Arnold	Speech & Language Pathologist	3 years	194 days
Dennis Baum	FIRST Program Teacher	2 years	230 days
Melissa Brewer	Physical Therapist	2 years	194 days
Amy Burns	Occupational Therapist	2 years	194 days
Frederick DeJonge	Abraxas Teacher	1 year	230 days
Beth Gildenmeister	Occupational Therapist	3 years	162 days
Valeri Hairston	Speech & Language Pathologist	3 years	194 days
Barbara Kegley	Preschool Teacher	3 years	184 days
Lynn Kneile	Speech & Language Pathologist	2 years	194 days
Christopher Lawrence	Abraxas Teacher	3 years	230 days
Rhonda Loughman	FIRST Program Teacher	2 years	230 days
Nathan Parsons	Abraxas Teacher	3 years	230 days
Lorri Ramey	FIRST Program Teacher	1 year	230 days
Rebecca Seitter	Speech & Language Pathologist	1 year	155 days
Jon Sessler	FIRST Program Teacher	1 year	230 days
Amanda Sheldon	Speech & Language Pathologist	1 year	194 days
Angela Skinner	Speech & Language Pathologist	3 years	127 days
Leslie Starr	Speech & Language Pathologist	1 year	194 days
Amanda Teater	Occupational Therapist	1 year	97 days
Douglas Thomas	Abraxas Teacher	1 year	230 days
Virginia Utz	Occupational Therapist	3 years	162 days
Michelle Vance	Gifted Teacher	1 year	184 days
Michelle Webb	Occupational Therapist	2 years	194 days
Virginia Young	Abraxas Teacher	2 years	230 days

**Limited Non-Teacher**

Anne Bender	Psychologist Assistant	2 years	163 days
Candace Bores	Technology Manager	1 year	230 days
Steve Helbert	Attendance Counselor	1 year	140 days
Erin Jones	Occupational Therapist Asst.	3 years	198 days
Holly Keller	School Social Worker	2 years	116 days
Amy Kurtz-Nagel	Substance Abuse Coordinator	2 years	205 days

**Individual Service**

Marie Little	Summer Enrichment Teacher - St. Mary's School	10 days
Tianna Keinath	Summer Enrichment Teacher - St. Mary's School	4 days
Deborah Moore	Summer Enrichment Teacher - St. Mary's School	10 days
Christa Swanger	Summer Enrichment Teacher - St. Mary's School	10 days
Nicole Lynch	Summer Enrichment Teacher - St. Mary's School	6 days

Personnel Action (Con't)

Employee Contracts (Con't)

**Non-Renewals**

Brittany Blankenship	WIA Social Worker
Brianna Cassidy	Title I Teacher
Suzanne Das	Speech & Language Pathologist
Patricia Dovell	Parent Mentor
Renee Freund	Speech & Language Pathologist
Randolph Hamrick	GOAL Technology Support
Donna Huber	RttT Student Growth Measure Specialist
Elaine Keirns	Psychologists Ed Associate
Michele Kirk	Parent Mentor
Virginia Kuck	School Psychologist
Marie Little	Title I/Enrichment
Deborah Mitchell	WIA Social Worker
Amy Piacentino	RttT Regional Specialist
Deb Reidy	Educational Consultant/RE Mentor Support
Sandra Sanderson	RttT Regional Formative Instructional Specialist
Rebecca Shaw	Parent Mentor
Nancy Shear	Speech & Language Pathologist
Sally Stigall	Parent Mentor
Evadyne Troyer	Educational Consultant
Barbara Van Vliet	Enhancement Teacher
Gregory VanHorn	RttT Urban Regional Specialist
Rita Wallace	Speech & Language Pathologist
Janice Weirich	Speech & Language Pathologist
Bridget Williams	Title I Teacher
Famico Williams	WIA Caseworker

B. **Resignations**

That the Board approve the following resignations:

- 1) Adam Barnes – effective at the end of the 2014-2015 contract.
- 2) Susan Cooper – effective at the end of the 2014-2015 contract.
- 3) Pamela Hartz – effective at the end of the 2014-2015 contract for retirement purposes.
- 4) Lynn Meister – effective at the close of the business day, July 31, 2015 for the purpose of retirement.

C. **Amended Contract**

That the Board approve the following amended contract:

- 1) Leanna Giesige – amended contract from 194 days as Gifted Coordinator to 199 days as Educational Consultant/Gifted Consultant for the 2015-2016 school year at her current daily rate for 2015-2016.

D. **Transitional Contract**

That the Board employ and approve the following transitional contract:

- 1) Candace Bores as Technology Manager – effective May 18, 2015 through June 30, 2015 at the daily rate of \$216.28, not to exceed 32 days.

Operational Action (Con't)

E. Supplemental Contracts

That the Board approve the following supplemental contracts:

- 1) Amy Bings – to provide two (2) additional days of services for transitional planning for Futures/Preschool to be used prior to July 31, 2015 at her current daily rate of pay.
- 2) Toni Zehe – to provide five (5) additional days of service for transitional planning for Futures/Preschool to be used prior to July 31, 2015 at her current daily rate of pay.
- 3) Amanda Teater – to provide three (3) additional days of Occupational Therapy services for the 2014-2015 school year at her current daily rate of pay.
- 4) Laura Mack - \$6000 – Fiscal support for the 2015 Summer TANF, effective May 1, 2015 through October 31, 2015.
- 5) Linda Kidwell - \$1200 – Fiscal support for the 2015 Summer TANF, effective May 1, 2015 through October 31, 2015.
- 6) Cindi LeMaster - \$1200 – Fiscal support for the 2015 Summer TANF, effective May 1, 2015 through October 31, 2015.

F. Supplemental Contracts Non-Renewals

That the Board non-renew all Supplemental Contracts at the end of the current 2014-2015 contract year.

G. Salary Placement for Educational Consultant/Gifted Consultants

That the Board approve the placement of Leanna Giesige and Carol Neighbor on the Educational Consultant Salary Schedule for 2015-2016 school year.

H. Family Medical Leave Request

That the Board approve the following Family Medical Leave Request:

- 1) Jennifer Ballinger – requesting leave under the Family Medical Leave Act effective May 22, 2015 not to exceed 12 weeks.

I. Public Notice

That the Board authorize and direct the Treasurer to place public notice in the Mansfield News Journal no later than May 14, 2015 for the re-employment of retired personnel.

J. Public Meeting – June 15, 2015 at 6:30 p.m. at Pioneer Career & Technology Center

Members of the public are invited to provide input to the Board on the issue of re-employing Lynn Meister during her service retirement. Speakers are limited to five (5) minutes each, and all public comment will be closed after thirty (30) minutes. A sign-up sheet will be used, if necessary, to determine the order in which persons will address the Board.

Motion by Mr. Theaker, seconded by Ms. McFarland to approve the Operational and Personnel Action Items.

Vote: Six yeas

Absent: M. Theaker



13. Adjournment

Motion by Mr. Theaker, seconded by Mr. Koons to adjourn. Vote: Six yeas  
Absent: M. Theaker. The President declared the meeting adjourned at 8:05 p.m.  
at the Mid-Ohio Educational Service Center.

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President

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Treasurer