

The Mid-Ohio Educational Service Center Board of Governors met for the Organizational Meeting on Tuesday, January 10, 2017 at 12:00 p.m. at the Mid-Ohio ESC office.

1. Call to Order

President Pro Tempore Mary Dixon called the Organizational Meeting to order.

2. Roll Call

Treasurer Earnest called the roll.

Present: Dixon, Geissman, Plotts, D. Prater, M. Prater, Swigart, Theaker

3. Recognition of Guests

A. Lisa Cook – Director of Human Resources

B. Adrienne Randall – Director of Student Services

4. Pledge of Allegiance

5. Election of President for 2017

Nominations for President:

Mrs. Prater placed the name of Mary Dixon in nomination for President.

President Pro Tempore Mary Dixon declared the nominations closed.

Motion by Mr. Prater, seconded by Mr. Geissman to elect Mary Dixon as President for 2017.

Vote: Six yeas

Mrs. Dixon abstained

6. Election of Vice-President for 2017

Nominations for Vice-President

Mr. Prater placed the name of Doug Theaker in nomination for Vice-President.

President Pro Tempore Mary Dixon will declare the nominations closed.

Motion by Mr. Prater, seconded by Mrs. Plotts to elect Doug Theaker as Vice-President for 2017.

Vote: Six yeas

Mr. Theaker abstained

7. Oath of Office for President and Vice-President

Treasurer Earnest administered the Oath of Office to the new President and Vice-President.

8. Regular Meeting Dates and Times

Motion by Mr. Prater, seconded by Mr. Geissman to establish the Regular Meetings on the 3rd Wednesday of the month at 12:00 p.m. at Mid-Ohio ESC and Special Meetings as needed.

Vote: Seven yeas

9. Appointments

Motion by Mr. Swigart, seconded by Mrs. Prater to approve the following appointments:

1. The OSBA Legislative Liaison – Glenna Plotts
2. The OSBA Student Achievement Liaison – Marge Prater
3. Records Disposal Commission (position normally held by Board President, Superintendent and Treasurer) – Mary Dixon

Vote: Seven yeas

SUPERINTENDENT RECOMMENDATIONS:

Routine Business

10. Establish Commission Service Fund

The Service Fund is used for the payment of expenses for Board members to conduct Board Business. The Board Service is recommended to be established at a level permitted by O.R.C. 3315.15 (\$20,000).

11. GASB 34 Reporting Format

That the Board authorize the Treasurer to prepare cash basis GASB 34 look-alike statements for the fiscal year ending June 30, 2017.

12. Annual Memberships

That the Board approve the annual memberships in OSBA (Ohio School Boards Association), AESA (Association of Educational Service Agencies), and OESCA (Ohio Educational Service Center Association).

13. Legal Counsel

That the Board approve the following law firms to be retained as legal counsel for the Mid-Ohio Educational Service Center for calendar year 2017:

- A. Bricker and Eckler, LLP
- B. McGown & Markling Co, L.P.A.
- C. Renwick, Welsh & Burton
- D. Dickinson Wright, PLLC

14. Board of Governors Annual Compensation

Board will establish the annual pay for meetings and mileage equal to the maximum allowable compensation permitted by law.

15. Standing Authorizations

The list below contains routine items to meet state requirements and/or to facilitate carrying on Mid-Ohio Educational Service Center business.

A. Invest Interim and Inactive Funds

Recommend that the Board of Governors authorize the Treasurer to invest all interim (not to exceed \$10 million) and inactive funds (not to exceed \$5 million) at the most productive interest rate, per board policy, when funds are available.

B. Payment of Bills

Authorize the Treasurer to pay all bills within the limits of the appropriation and funds are available as bills are received and when the merchandise has been received in good condition.

C. Transfer of Funds

Recommend that the Board of Governors authorize the Treasurer to make transfers between and within funds when necessary and properly appropriated, to be approved at the next subsequent Board of Governors Meeting.

D. Advertise for Bids

Authorize the Treasurer to advertise for bids as specified by law.

E. Compliance Officers

Recommend that Director of Human Resources and Director of Operations be appointed as Compliance Officers.

F. Professional Meetings

Recommend the Superintendent approve employee attendance at in-state professional meetings in an amount not to exceed the limits in the Annual Appropriations.

G. Public Records Training

Recommend the Superintendent or Treasurer or a designee to attend the Public Records training on behalf of Board members.

H. Federal Funds/Grants

Authorize the Superintendent be approved to apply for any funds or grants as appropriate and administer all federal programs in compliance with local, state and federal regulations.

I. Contracts

Authorize the Superintendent to enter into contracts with providers in amounts not to exceed \$2,000 per contract.

J. Purchasing Agent

Recommend that the Board of Governors authorize the Superintendent to serve as purchasing agent for the Mid-Ohio ESC to make purchases within the limits of the appropriation measures.

K. Mileage Reimbursement Rate for 2017

Establish mileage reimbursement rate for all Mid-Ohio ESC employees as prescribed by the Internal Revenue Service. (\$0.535)

L. Official Newspaper of Mid-Ohio Educational Service Center

The Board approve the Mansfield News Journal as the official newspaper of general circulation for Mid-Ohio ESC.

M. Authorizing Superintendent to Hire Staff Between Board Meetings

RESOLUTION

1. To authorize the Superintendent, during periods when this board is not in session, to make offers of employment directly to candidates for either teaching or non-teaching positions on behalf of this board, and to acknowledge acceptance of such offers on behalf of this board, subject to a subsequent vote of ratification by this board; provided however, that upon ratification by this board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer.
2. Nothing in this resolution shall require the Board of Governors to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or board policy.
3. The authorization provided by this resolution shall (remain in effect until withdrawn by formal action of this Board) commence on January 10, 2017 and remain in effect until the Organizational Meeting of 2018.

N. Authorizing Superintendent to Accept Resignations

RESOLUTION

1. To authorize the Superintendent, on behalf of this board, to accept resignations which have been submitted by employees during times when this board is not in session, subject to ratification by this board; provided however, that upon ratification by this board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.
2. The authorization provided by this resolution shall (remain in effect until withdrawn by formal action of this Board) commence on January 10, 2017 and remain in effect until the Organizational Meeting of 2018.

Motion by Mrs. Prater, seconded by Mr. Theaker to approve the following Routine Business Items:

Vote: Seven yeas

16. Adjournment

Motion by Mr. Prater, seconded by Mr. Theaker to adjourn the Organizational Meeting.

Vote: Seven yeas

The President declared the meeting adjourned at 12:18 p.m.