

The Mid-Ohio Educational Service Center Board of Governors met for the Regular Meeting on Tuesday, May 15, 2018 at 12:00 p.m. at the Mid-Ohio ESC office.

1. Call to Order
President Dixon called the May Regular Meeting to order.
2. Roll Call
Treasurer Earnest called the roll.
Present: Mrs. Dixon, Mr. Geissman, Mrs. Plotts, Mrs. Prater, Mr. Prater, Mr. Swigart, Mr. Theaker
3. Pledge of Allegiance
4. Recognition of Guest(s)
Lisa Cook – Director of Human Resources
5. Approval of Minutes
The President called for corrections and a motion to approve:

Motion by Mr. Theaker seconded by Mr. Swigart to approve the April 17, 2018 Regular Meeting minutes.
Vote: Seven yeas
6. Approval of Adjustments/Adoption of the Agenda
Motion by Mr. Prater seconded by Mrs. Prater to adopt the agenda and addendum.
Vote: Seven yeas
7. Reports
 - A. Superintendent
 - 1) Salary Schedule for 2018-2019 – Lisa Cook
 - 2) Operational Review
 - B. Board Members
8. Financial Report
 - A. May 2018 Financial Report
Motion by Mr. Prater, seconded by Mr. Theaker to adopt the Financial Report.
Vote: Seven yeas **SUPERINTENDENT RECOMMENDATIONS**

9. Operational Action

- A. Agreement for Service - Bucyrus City Schools (attachment)
That the Board approve the agreement for service with Bucyrus City Schools and Mid-Ohio ESC to provide additional speech and language pathology services during the 2017-2018 school year.
- B. Agreement for Service - Findlay Digital Academy (attachment)
That the Board approve the agreement for service with Findlay Digital Academy and Mid-Ohio ESC to provide a School Treasurer from July 1, 2018 through July 31, 2019.
- C. Agreement for Service - Jobs for Ohio's Graduates (JOG) (attachment)
That the Board approve the agreement for service with JOG and Mid-Ohio ESC to provide JOG with payroll processing services for their Youth Employment program from May 1, 2018 through April 30, 2019.
- D. Agreement for Service - Mansfield Christian School (attachment)
That the Board approve the agreement for service between Mansfield Christian School and Mid-Ohio ESC to provide paraprofessional services during the 2018-2019 school year.
- E. Agreement for Service - Mansfield City Schools (attachment)
That the Board approve the agreement for service with Mansfield City Schools and Mid-Ohio ESC to provide additional school psychologist services during the 2017-2018 school year.
- F. Agreement for Service - Mansfield City Schools (attachment)
That the Board approve the agreement for service with Mansfield City Schools and Mid-Ohio ESC to provide a Public Relations Coordinator for the 2018-2019 school year.
- G. Agreement for Service - Ohio State University (attachment)
That the Board approve the agreement with the Ohio State University for the purpose of providing work to students eligible for the Federal Work-Study Program (FWS). This agreement is in effect from the first day of Summer Term 2018 to the last day of Spring Term 2019.
- H. Agreement for Service - Tri-Rivers Career Center (attachment)
That the Board approve the agreement for service between Tri-Rivers Career Center and Mid-Ohio ESC to provide BCI/FBI Fingerprinting services on June 7, 2018.

Operational Action (Con't)

I. Purchased Service Agreements (attachments)

That the Board approve the following purchased service agreements:

- 1) Jim Metcalf - \$300 per day for two days (total \$600 per training) - to provide OPES training during the 2018-2019 school year.
- 2) Cynthia Nichols - \$55/hr - to provide speech and language pathology services for the remainder of the 2017-2018 school year.

J. Artaplooza 2018 Donations

That the board approve the following donations:

Candy Bores/Carole Neighbor	Simbans Picasso 10" Drawing Tablet valued at \$200
Candy Bores/Carole Neighbor	Backpack/Art Supplies valued at \$100
MT Business Technologies	\$150

K. Adoption of Board Policies (available for review at meeting)

It is recommended that the Board adopt the following policies:

<u>Title</u>	<u>Policy #</u>	<u>New/Revised</u>
<u>Classified</u>		
Criminal History Record Check	4121	Revised
<u>Financial</u>		
Investments	6144	Revise
<u>Title</u>	<u>Policy #</u>	<u>New/Revised</u>
<u>Property</u>		
Lending of Board-Owned Equipment	7530	Revised
Staff Use of Personal Communication Devices	7530.02	Revised
Access to Educational Service Center Technology Resources and/or Information Resources from Personal Communication Devices	7542	Revised
Utilization of the Educational Service Center's Website and Remote Access to the Center's Network	7543	Revised
<u>Operations</u>		
School Safety	8400	Revised

Operational Action (Con't)

- L. Review of Board Policies (available for review at meeting)
It is recommended that the Board review the following policies:

<u>Title</u>	<u>Policy #</u>	<u>New/Revised</u>
<u>Professional</u> Severance Pay	3415	Revised
<u>Classified</u> Severance Pay	4415	Revised

- M. Updated Substitute Teacher List 2017-2018 (available for review at meeting)
That the Board approve the updated substitute teacher list for the 2017-2018 school year.
- N. Salary Schedules for 2018-2019 (available for review at meeting)
That the Board authorize the Superintendent to prepare salary schedules for 2018-2019 reflecting a 2% increase on all salary schedules. Said salary schedules are to be made a part of the Board file.
- O. Job Description (attachment)
That the Board approve the following revised job description:

Executive Administrative Assistant
- P. Local Professional Development Committee Plan of Operation
(available for review at meeting)
That the Board approve the revised Mid-Ohio Local Professional Development Committee Plan of Operation.
- Q. Proposal to Replace Rooftop AC Unit (attachment)
That the Board approve the proposal submitted by Schmid Mechanical of \$48,697.00 for the rooftop AC unit #2 replacement with dehumidification.
- R. Sponsorship Contract with The Tomorrow Center (available for review at meeting)
That the Board approve the sponsorship contract between Mid-Ohio ESC and Tomorrow Center effective July 1, 2018 to June 30, 2020.

Motion by Mr. Prater seconded by Mr. Theaker to approve the Operational Action Items.
Vote: Six yeas
One nay

10. Personnel Action

A. Employment Contracts

That the following personnel contracts be approved effective with the 2018-19 contract year (*contingent upon client service agreement, administrative/fiscal agent agreements and/or on receipt of grant funds, proper certification/licensure and completed background checks):

<u>Name</u>	<u>Position</u>	<u>Contract</u>	<u>Length</u>
<u>Administrative</u>			
Mark Donnelly	Director of Business/ Operations	1	230
Larry Gibbs	Public Relations Coordinator	1	260
Renee Neron	Curriculum Director	2	224
Jennifer Pennell	Gifted Coordinator		
Sherri Richter	Educational Consultant/ Literacy/Gifted Consultant	2 2	194 214
Kendra Roberts	Special Education Coordinator	2	204
James Smith	Educational Consultant	3	172
Pamela Stimpert	Career Coach Coordinator	1	up to 42 weeks
<u>Limited Teaching</u>			
Jessica Anderson	Teacher/Tomorrow Center	1	173
Jennifer Arnold	Speech/Language Pathologist	3	194
Ted Baker	Tutor	1	184
Lindsay Bennett	Speech/Language Pathologist	2	194
Claire Brooks	Special Education Assessment Coordinator	1	198
Jodi Gannon	Intervention Specialist/ Tomorrow Center	1 1	173 173
Beth Gildenmeister	Occupational Therapist	3	162
Johanna Gilland	Speech/Language Pathologist	2	194
Carmen Griffith	Ed. Associate Psychologist	1	194
Valeri Hairston	Speech/Language Pathologist	3	194
Curtis Howard	Intervention Specialist/ Tomorrow Center	1	173
Danielle Hower	Speech/Language Pathologist	2	194
Peggy Hubshman	Success Coach/ Tomorrow Center	1	224
Kristin Hupp	Speech/Language Pathologist	3	194
Chris Jones	Title I-Tutor/FIRST School	2	230
Courtney Kalman	Speech/Language Pathologist	1	194
Julie Kruger	Speech/Language Pathologist	3	194
Christopher Lawrence	Teacher/Abraxas School	3	230
Katelin Lee	Teacher/Tomorrow Center	1	173
Heather McClain	Teacher/FIRST School	3	230

Personnel Action (con't)

Employment Contracts (con't)

Stephanie Miller	Occupational Therapist	2	194
Joshua Niese	Teacher/Tomorrow Center	1	173
Julie Pfeifer	Teacher/Abraxas School	3	230
Robert Putnam	Teacher/Abraxas School	3	230
Bethany Rall	Speech/Language Pathologist	2	194
Robert Rice	Teacher/Tomorrow Center	1	173
Emily Sandish	Occupational Therapist	2	194
Angela Skinner	Speech/Language Pathologist	3	116
Laurie Sorrick	Tutor	1	184
Joseph Sumner	Intervention Specialist/ Tomorrow Center	1	173
Chelsea Ulrey	Teacher/Tomorrow Center	1	173
Mackenzie Utz	Speech/Language Pathologist	1	194
Virginia Utz	Occupational Therapist	3	162
Holley Wilson	Teacher/Tomorrow Center	1	173

Limited Non-Teaching

Iris Hines	Office Manager/Tomorrow Center	2	224
Jennifer Jacobsen	School Psychologist Assistant	1	203
Paula Millisor	Administrative Assistant/ Records/JOG	1	225
Katie Rehm	Occupational Therapist Assistant	2	198
Susan Sexton	Family & Civic Engagement Coordinator/Tomorrow Center	2	224
Michelle Thieret	Food Service Director/ Tomorrow Center	2	200

Individual Service

Miriam Nelson	Substitute Administrative Asst.	1	as needed
Patricia Burleigh	IDEA Paraprofessional	1	180

B. Supplemental Contracts

That the Board approve the following supplemental contract(s):

- 1) Stephen Earnest - \$1,666.67 - to provide Treasurer services to Findlay Digital Academy from July 1, 2018 through July 31, 2018.
- 2) Angela Skinner - \$43.88/hour - to provide speech and language services to support preschool transition at Bucyrus City Schools not to exceed 37.5 hours during the 2017-2018 school year.
- 3) Chelsea Ulrey - \$4,000 - to provide testing coordination services at the Tomorrow Center during the 2018-2019 school year.
- 4) Michelle Vance - \$125 - for presenting at a Saturday Series on April 14, 2018.

Personnel Action (con't)

C. Supplemental Contracts Non-Renewals

That the Board non-renew all 2017-2018 supplemental contracts at the end of the current contract year.

D. Resignation(s):

That the Board approve the following resignation(s):

- 1) Leslie Reid - Speech/Language Pathologist - effective at the end of the 2017-2018 contract year.
- 2) Barbara Kegley - Preschool Teacher - effective at the end of the 2017-2018 contract year.
- 3) Carol James - Speech/Language Pathologist - effective at the end of the 2017-2018 contract year.
- 4) Danielle Lux - Preschool Teacher - effective at the end of the 2017-2018 contract year.
- 5) Cristine Sutter - Occupational Therapist - effective at the close of the business day on June 15, 2018.

E. Family Medical Leave Act

- 1) Food Service Director/Tomorrow Center - requesting FMLA leave beginning April 23, 2018 and not to exceed 12 weeks.

F. Leave of Absence

That the Board approve the following leave of absence:

- 1) Administrative Assistant - requesting leave of absence effective June 22, 2018 and not to exceed six (6) weeks.

Motion by Mr.Prater, seconded by Mr. Theaker to approve the Personnel Action Items.

Vote: Seven yeas

11. Adjournment

Motion by Mr.Prater, seconded by Mr. Theaker to adjourn the Regular Board Meeting.

Vote: Seven yeas

The President declared the meeting adjourned at 1:30 p.m.