

The Mid-Ohio Educational Service Center Board of Governors met for the Regular Meeting on November 14, 2018 at 12:00 p.m. at the Mid-Ohio ESC office.

1. Call to Order

President Dixon called the November meeting to order.

2. Roll Call

Treasurer Earnest called the roll.

Present: Mrs. Dixon, Mr. Geissman, Mrs. Plotts, Mrs. Prater, Mr. Prater, Mr. Swigart, Mr. Theaker

3. Pledge of Allegiance

4. Recognition of Guest(s)

Carol Gottschling, Director of Human Resources

Amanda Mahon, Director of Education

Literacy Team – Lisa Cook, Lynn Meister, Sherri Richter, and Carrie Wood

5. Approval of Minutes

The President will call for corrections and a motion to approve:

Motion by Mr. Prater, seconded by Mr. Theaker to approve the October 10, 2018 Regular Meeting minutes.

Vote: Seven yeas

6. Approval of Adjustments/Adoption of the Agenda

Motion by Mr. Theaker, seconded by Mr. Prater to adopt the agenda.

Vote: Seven yeas

7. Reports

A. Superintendent

1. Striving Readers Grant – Amanda, Lisa, Lynn, Sherri and Carrie
2. Board Policy Update – Carol
3. Community School Update
4. All Boards Appreciation Program
5. Congratulations Doug Theaker

B. Board Members

8. Executive Session

Motion by Mr. Prater, seconded by Mr. Swigart that the Board go into Executive Session at 1:17 p.m. for the purpose of considering the employment of a public employee or official.

Vote: Seven yeas

9. Return from Executive Session

The Board reconvened into Regular Session at 2:25 p.m. with all members present.

Upon motion by Mr. Prater, seconded by Mr. Geissman, the Board scheduled a Special Board Meeting on Tuesday, November 20, 2018 at 12:00 p.m. for the purpose of considering the employment of a public employee or official, and other matters brought before the Board.

Vote: Seven yeas.

10. Financial Report

A. September and October 2018 financial report

B. Transfer of Funds

| | | |
|-------|----------------------------------|------------|
| From: | General Fund(001) | (\$80,300) |
| To: | Facilities Maintenance(001-9708) | \$56,500 |
| | Technology Maintenance(001-9710) | \$23,800 |

Purpose: to support the ongoing maintenance, improvement and upkeep of building/grounds and technology infrastructure for the 2018-19 fiscal year.

C. 2018 – 19 Permanent Appropriations

Motion by Mrs Prater, seconded by Mr. Prater to approve the Financial Report.

Vote: Seven yeas

11. Operational Action

A. Agreement for Service – Buckeye Central Local Schools (attachment)

That the Board approve the agreement for service between Buckeye Central Local Schools and Mid-Ohio ESC to provide Vision Services (Teacher of the Visually Impaired and/or Orientation and Mobility) for the 2018 – 2019 school year.

B. Agreement for Service – Crestline Exempted Village Schools (attachment)

That the Board approve the agreement between Crestline Exempted Village Schools and Mid-Ohio ESC to provide Itinerant Preschool Intervention Specialist services for the 2018 – 2019 school year.

C. Amended Agreement for Service – Mansfield Christian School/Non-Public Title Service Addendum (attachment)

That the Board approve the amended service agreement between Mansfield Christian School and Mid-Ohio ESC and the Non-Public Title Services Addendum for the 2018-2019 school year.

D. Agreement for Service – Mansfield City Schools (attachment)

That the Board approve the agreement between Mansfield City Schools and Mid-Ohio ESC to provide Itinerant Preschool Intervention Specialist services for the 2018 – 2019 school year.

Operational Action (Con't)

- E. Agreement for Service – Mansfield City Schools (attachment)
That the Board approve the agreement for service between Mansfield City Schools and Mid-Ohio ESC to compensate related services staff for participation outside of contracted hours on the district Internal Monitoring Team during the 2018 – 2019 school year.
- F. Agreement for Service – Ontario Local Schools (attachment)
That the Board approve the agreement for service between Ontario Local Schools and Mid-Ohio ESC to provide Speech and Language and Pathology services on an as needed basis to support FMLA leave during the 2018-2019 school year.
- G. Agreement for Service – Plymouth-Shiloh Local Schools (attachment)
That the Board approve the agreement between Plymouth-Shiloh Local Schools and Mid-Ohio ESC to provide Itinerant Preschool Intervention Specialist services for the 2018 – 2019 school year.
- H. Agreement for Service – River Valley School District (attachment)
That the Board approve the agreement for service between River Valley School District and Mid-Ohio ESC to provide a professional learning program related to Multi-Tiered Supports and Interventions on November 9, 2018.
- I. Agreement for Service – Shelby City Schools (attachment)
That the Board approve the agreement for service between Shelby City Schools and Mid-Ohio ESC to provide Preschool Lead Teacher services in August 2018.
- J. Agreement for Service – Shelby City Schools (attachment)
That the Board approve the agreement for service between Shelby City Schools and Mid-Ohio ESC to provide a professional learning program related to IEP Compliance on November 20, 2018.
- K. Agreement for Service – Shelby Sacred Heart School (attachment)
That the Board approve the agreement for service between Shelby Sacred Heart School and Mid-Ohio ESC to provide Title I Aide services for the 2018 – 2019 school year.
- L. Agreement for Service – Shelby St. Mary’s School (attachment)
That the Board approve the agreement for service between Shelby St. Mary’s School and Mid-Ohio ESC to provide professional development and training related to literacy and writing and instruction for the 2018 – 2019 school year.
- M. META Natural Gas Supplier RFP (attachment)
That the Board approve the resolution to participate in the META Solutions Retail Natural Gas Request for Proposal (RFP) and authorize the purchase from the lowest responsible bid submitted to META Solutions for the period commencing July 2020 and terminating no later than June 2025.
- N. Phase II Learning Center Renovation Architectural Design Firm
That the Board approve the selection of Alexander Associates Architects from Mansfield, Ohio as the professional design firm for Phase II of the GOAL space improvement and renovation project pursuant to Section 153.69 of the Ohio Revised Code.

Operational Action (Con't)

O. Proposal to Install Additional Door Access Control Hardware

That the Board approve the proposal for installation of additional door access control hardware improvements for \$5,417.96 from IdentiSys Inc. to improve exterior building access management and interior office security.

P. Liability/Property Insurance Cancellation

That the Board approve the cancellation of the liability and property insurance policy coverage with Trident Insurance Company effective as of January 1, 2019.

Q. School Insurance Consultants, LLC Consulting Agreement Cancellation (attachment)

That the Board approve the cancellation of the School Insurance Consultants, LLC three year consulting agreement per the terms stated in Article 2:(a)(b).

R. Liability/Property Insurance

That the Board approve the liability and property insurance policy coverages with the SORSA Insurance Company effective as of January 1, 2019 through June 30, 2019, due to the comprehensive coverages, lower deductibles and higher liability limits as follows:

| | |
|-----------------------------------|--|
| Liability | \$5,000,000 / \$10,000,000 |
| Automobile/Liability | \$15,000,000 (includes uninsured motorist) |
| School Board (Errors & Omissions) | \$5,000,000 / \$10,000,000 |
| Excess (Umbrella) | \$10,000,000 |
| Building/Contents (blanket) | \$16,891,000 |
| | |
| Total Premium (6 months) | \$6,647.00 |

S. Purchased Service Agreement (attachment)

That the Board approve the following Purchased Service Agreement:

- 1) Butler County Educational Service Center - \$749 per attendee to present ISTE Certification Courses on November 4-5, 2018.
- 2) Stephen Earnest - \$70/hr - to provide Business/Human Resources Consulting services for up to 40 hours, effective November 15, 2018 through June 30, 2019.
- 3) Tri Rivers Career Center - \$600/day for Business/Human Resources Consulting services, effective November 15, 2018 through June 30, 2019.
- 4) The Fancy Chicken - \$100 – decorating services for All Boards Appreciation Program and Mid-Ohio ESC.

T. Review of Board Policies (attachment)

It is recommended that the Board review the following policies:

| <u>Title</u> | <u>Policy #</u> | <u>New/Revised</u> |
|------------------------------------|-----------------|--------------------|
| <u>Finances</u> | | |
| Procurement – Federal Grants/Funds | 6325 | Revised |
| Use of Credit Cards | 6423 | Revised |

Operational Action (Con't)

U. Adoption of Board Policy (attachment)

It is recommended that the Board adopt the following policy:

| <u>Title</u> | <u>Policy #</u> | <u>New/Revised</u> |
|--|-----------------|--------------------|
| <u>Finances</u> Use of Credit Cards | 6423 | Revised |

V. Updated Substitute Teacher List - 2018-2019 (available for review at meeting)

That the Board approve the updated substitute teacher/tutor list for the 2018-2019 school year.

Motion by Mr. Theaker, seconded by Mr. Swigart to approve the Operational Items.

Vote: Seven yeas

12. Amended District Service Agreement (attachment)

That the Board approve the following amended client district service agreement with Mid-Ohio ESC for the 2018-2019 school year.

Madison Local School District

Motion by Mrs. Prater, seconded by Mr. Geissman to approve the amended District Service Agreement.

Vote: Seven yeas

13. Personnel Action

A. Employment Contracts

That the following personnel contracts be approved effective with the 2018-2019 contract year (*contingent upon client service agreement, administrative/fiscal agent agreements and/or on receipt of grant funds, proper certification/licensure and completed background checks):

| <u>Name</u> | <u>Position</u> | <u>Contract</u> | <u>Length</u> |
|--|-----------------|-----------------|----------------------------|
| <u>Individual Service</u> Diane Hipsher | Title 1 Aide | 1 year | Not to exceed 376 hours |

B. Supplemental Contracts

That the Board approve the following supplemental contract(s):

- 1) Michelle Vance - \$125 – to present November 3, 2018 at STEM Saturday Series.
- 2) Tamara Magers - \$344.22/daily rate – to provide preschool lead teacher services for 3 days in August 2018.

Personnel (Con't)

Supplemental Contracts (Con't)

- 3) The following individuals to participate outside of the contracted work day on Mansfield City Schools Internal Monitoring Team during the 2018-2019 school year at \$22/hr, not to exceed 8 hours:

| | |
|-------------------|------------------|
| Claire Brooks | Trudi Marrapodi |
| Loretino Brunetti | Kelly Patel |
| Patricia Collette | Maxine Slaybaugh |
| Sarah Laux | Leasha Trimble |
- 4) Shannon Morabito - \$45/hr, not to exceed 15 hours per week as needed to support leave coverage.

C. Resignation

That the Board approve the following resignation:

- 1) Lynelle Boyce – Title I Assistant, effective November 10, 2018.

D. Retirement(s)

That the Board approve the following retirement(s):

- 1) Linda Kidwell – Payroll Manager – effective February 1, 2019.
- 2) Patti Kleshinski – Administrative Assistant – effective January 1, 2019.

E. Family Medical Leave Act

Teacher requesting Family Medical Leave effective October 30, 2018, and not to exceed 12 weeks.

Motion by Mrs. Prater, seconded by Mr. Prater to approve the Personnel Items.

Vote: Seven yeas

14. Adjournment

Motion by Mr.Theaker, seconded by Mr. Geissman to adjourn the Regular Board Meeting at 2:40 p.m.

Vote: Seven yeas

| | | | |
|-----------|------|-----------|------|
| PRESIDENT | DATE | TREASURER | DATE |
|-----------|------|-----------|------|